



## Longcroft School

<b>Post Title:</b>	<b>TEACHER</b>
<b>Purpose:</b>	To support and facilitate learning, enabling students to achieve their individual potential
<b>Reporting to:</b>	<b>Curriculum Manager</b>
<b>Responsibilities as a classroom teacher</b> ( <i>relates to students taught</i> )	<ol style="list-style-type: none"> <li>1. To prepare and deliver lessons which follow departmental schemes of work and meet the needs of the individual students</li> <li>2. To assess, monitor and report students progress according to departmental and school policy</li> <li>3. To record and use data on students prior and ongoing performance/learning characteristics to inform effective target setting and lesson planning and to enable students to fulfill their potential</li> <li>4. To contribute to all developmental and organisational priorities within the departmental development plan</li> <li>5. Maintain good order and discipline among students safeguarding their health and safety both in the School site and when engaged in authorised activities elsewhere.</li> <li>6. To share and support the whole school responsibilities for providing opportunities for the personal and social development of students.</li> <li>7. To follow all departmental policy and procedure</li> <li>8. To ensure team leader is kept informed of issues, which could lead to student under-performance.</li> <li>9. To ensure learning support staff are able to effectively fulfill their role in supporting the learning of students.</li> </ol>
<b>Responsibilities as a form tutor</b> ( <i>relates to students in the form group</i> )	<ol style="list-style-type: none"> <li>1. To monitor and respond to issues regarding attendance following school guidelines</li> <li>2. To use all data/information received to monitor and promote the overall progress, development and well-being of students.</li> <li>3. Undertake Target setting with individual students to</li> </ol>

	<p>facilitate progress</p> <ol style="list-style-type: none"> <li>4. Communicate and consult with the parents of students</li> <li>5. Communicate and co-operate with bodies or agencies outside of the School in the interests of the well being or care of individual students.</li> <li>6. To keep the Head of Year fully informed of issues, which could effect student achievement.</li> <li>7. To support the personal and social development of students</li> <li>8. To follow pastoral policy and procedures</li> </ol>
<p><b>Responsibilities as a member of staff:</b></p>	<ol style="list-style-type: none"> <li>1. To ensure an appropriate individual response to whole school priorities</li> <li>2. To support the personal and social development of students within the school.</li> <li>3. To engage actively in the Performance Management Review Process</li> <li>4. To implement all school policies</li> <li>5. To attend meetings as required</li> <li>6. To pay due regard to Health and Safety in respect of all members of the school community and report matters which compromise this, appropriately.</li> </ol>
<p><b>Personal Qualities: the postholder is expected to :</b></p>	<ol style="list-style-type: none"> <li>1. Teachers are expected to actively support and promote the curriculum, pastoral and spiritual aims of the School.</li> <li>2. Prepared to teach across the age and ability range</li> <li>3. Committed to team work within all aspects of the school</li> <li>4. Pro-active in terms of furthering their professional knowledge and skills</li> <li>5. Punctual for all commitments</li> <li>6. Professional in the way that they carry out all aspects of their role and in their relationships with all members of the school community.</li> </ol>

## PERSON SPECIFICATION

	Ess	Des	MOA
<b>KNOWLEDGE/QUALIFICATIONS</b>			
Graduate in related subject	*		A/C
Knowledge of relevant curriculum areas at KS3/4/5	*		A/I
An excellent classroom practitioner	*		I/R
Ability to teach all three Sciences at KS4	*		A/I
Ability to teach one Science to GCE		*	A/I
<b>EXPERIENCE</b>			
Qualified Teacher	*		A/I
<b>SKILLS</b>			
Ability and willingness to utilise ICT to facilitate learning and teaching	*		A/I
Strong communication skills and the ability to relate to people at all levels	*		A/I/R
Ability to apply highly effective behaviour management strategies	*		A/I/R
Ability to demand the highest standards, using flair and creativity to engage, enthuse and challenge pupils of all abilities, needs and backgrounds	*		A/I/R
Effective organisational, personal management and time management skills	*		A/I/R
Work independently and be a team player	*		
<b>BEHAVIOUR AND OTHER RELATED CHARACTERISTICS</b>			
Commitment to continuing own professional development	*		A/I
Work in ways that promote equality of opportunity for all	*		A/I
Commitment to abide by and uphold the policies on Safeguarding, Equal Opportunities, Health and Safety and Child Protection at Longcroft School	*		A/I
Self-awareness, empathy, managing feelings, motivation, social skills	*		A/I

N.B. We will require an enhanced CRB check for the successful candidate.

<p>Key:  A = Application  C = Certificate  I = Interview  R = Reference</p>
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